

## Instrumental Music Parents Association

Meeting minutes

October 10, 2016

**Call to order:** 7:01 p.m.

### Attendees

**Band Director:** Mark Tietjen

**Board Members:** Nicole Hoover, Tracy Ferguson, Gina Shumate, Jana Knutson

**Parents:** Amy Davis, Laurie Martell, Dan Ferguson, Les & Beth Somerlott, Tera Beier, Kathy Lydon, Lori Stewart, Fred & Jennifer Bohm, Ken & Donna King, Sonja Owen

### Minutes

Tracy motions to approve the September meeting minutes as presented; Amy seconds. Motion carries.

### Treasurer's Report

Beginning balance: \$28,202.09

Deposits: \$8,062.32

Expenses: \$26,370.03

Ending balance: \$9,894.38

### Band Director's Report

All music groups are rehearsing for Christmas concerts.

Marching Band trip to Yakima is coming up this weekend; staying at West Valley Yakima High School. Building is larger and nicer than East Valley Middle School where U-High has stayed in the past, Mr. Tietjen will try to book the high school for future trips.

### Food Coordinator's Report

Showcase food expenses worked out to roughly \$1.46 per person. Some pork was left over, should be enough to serve for one meal.

### Fundraisers

**Fall Car Wash** – was wet and chilly! Kids sold 1,275 tickets in advance, made \$70 in drive-ups that day including “pity donations.” Closed up shop around 11 a.m.

**Showcase** – seemed to go well; wasn't a huge money-maker but at least broke even. Income was \$2,264 ticket sales and \$314 concessions. Spent \$800 on food, had expected to pay \$550. Kathy suggested getting a Square so we can take credit card payments in the future.

**Candy Bars** – Sale got underway just last week, and already only 30 of the 130 cases ordered are left. Nicole questioned whether we should order more and extend the sale; doing so would push back the Save-Around coupon book fundraiser, and she wants that closed out before the kids leave for Christmas break. Second order would take about a week to arrive, could maybe get another 50 boxes. Lori motions to extend the candy bar sale; Tracy seconds. Motion carries. Boxes in the new order will have 12 bars of each flavor.

**Craft Fair** – Tracy reported planning is going well; she is working on getting vendors and logistics of when set-up and taping can begin. Volunteers are lined up to handle the carnival, advertising, admissions table and coffee. Advertising is going well – the Facebook ad went live October 5 and has been viewed 11,000 times. Tracy noted the Spokesman-Review person sent a check for \$75 for his booth; when she offered to refund him \$25 he told her to put it toward the boosters. Was noted more kids will be needed to work the carnival than last time since the carnival is two days this year.

Kathy is looking for items for the raffle baskets; she has a donation letter to send to donors. She noted the letter gets sent out after donations are received and not to potential donors as it has IMPA's tax ID number in it. Nicole commented she received a \$250 gift card from Thrivent Financial plus has money on other Thrivent cards she can put toward purchasing basket items.

Color guard is holding a bake sale during the craft fair. In previous years bake sale earnings have benefitted color guard specifically rather than the overall band program. Discussion ensued; was decided earnings will go to IMPA's general fund and IMPA will help pay for color guard expenses Julene anticipates for the upcoming Auburn trip.

**Save Around** – Price of books is now \$25, up from \$20; now includes an app for coupons. Kids will earn \$12.50 from each sale, up from \$7 earned previously. Kids will each get one book to show as a sample and take orders for sales.

**Concessions** – Kathy reported IMPA worked one night at UHS and has two more opportunities coming up. Nicole reported she contacted the Spokane Arena; parent groups working there earn 10% of the night's proceeds. Could look into this and possibly put funds raised toward next spring's trip to Canada.

### **Old Business**

**Trailer Purchase** – Nicole reported she got the registration to the Department of Licensing. CVSD needs to approve the trailer donation; once that happens and the district receives the registration the trailer can be put on CVSD's insurance policy. Nicole will follow-up on the status and hopefully the trailer can be used for Auburn.

### **New Business**

**Board Elections** – Elections for the 2016-17 IMPA board will be held in December. Amy, Sonja and Jana agreed to serve as the nominating committee. Nominating committee members can also run for office.

**Music Department Canada Trip** – Mr. Tietjen reported the cost should run around \$325-350 per kid before bus expenses. UHS uses Alpha-Omega; would need four buses, cost would be roughly \$9,000. Program cost includes hotel (quad-occupancy) and some tourist attractions. Deposit of \$850 has already been paid. Scholarships are also available which could be applied toward the total cost. Trip dates are Thursday-Sunday, May 25-28. Passports are not required but students will need certified copies of their birth certificates. More details to follow.

**Refrigerator for Tamale** – the tamale desperately needs a second refrigerator, especially before the Auburn trip. Nicole reported Jessica Bellus has a contact at Fred's Appliance and is working on getting one donated; Jessica should know tomorrow.

**Chaperones for Tour** – Sign-up sheets are available if anyone wants to add their name to the list.

**Color Guard Expenses** – Color guard needs four new flags for Auburn, plus Julene would like the girls to have t-shirts for the parade. Discussion ensued over who should pay for required clothing and whether the girls would keep the shirts if IMPA pays for them. Total cost for flags and shirts would be approximately \$600. Nicole motions for IMPA to pay \$131.02 for four flags; Tracy seconds. Motion carries.

**Show Shirts** – Donna reported the USHMB shirts are dark blue t-shirts with a sun logo, total of six colors; she's trying to get kids to sign their names for the shirt back. Cost before tax is \$12.02 each based on an order of 50, \$9.40 each based on an order of 100. Donna is also taking pre-orders for Yakima show shirts; shirts are printed on-site and tend to sell out.

Meeting adjourned at 8:32 p.m.

Next meeting: Monday, November 14, 2016 at 7 p.m.